



**JOB DESCRIPTION:
DELIVERY ASSISTANT**

Must be at warehouse no later than 5:30 AM

DUTIES AND RESPONSIBILITIES

- Assist route driver with all activities in delivery of product.
 - Product Freshness
 - Product Rotation
 - Properly and safely unloading, handling and storing merchandise on customer property
- Assist route driver in all activities of vehicle maintenance.
 - Trucks washed at least once a week (inside and out).
 - Cab of truck cleaned out at the end of each day.
- Personal Appearance
 - Professional, well groomed appearance is required of all employees at all times.
- Uniform Appearance and Policy
 - A proper company-issued uniform, clean and in good repair, must be worn while on duty.

END OF DAY DUTIES

- Pallets must be stacked on truck
- Make sure that beer left on truck is visible to be counted
- Clean out cab of truck
- Make sure all daily duties have been completed by driver and assistant



SINCE 1963

FAMILY OWNED FOR 3 GENERATIONS

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